



## **Salmon Creek Country Club & Sports Complex**

355 Washington Street Spencerport NY 14559 (585)352-4300

### **EVENT CONTRACT**

#### **GENERAL TERMS**

1. Depending on the size and type of event a deposit may be require. This up to the discretion of our event coordinator.
2. Deposits are NOT applied to your balances at the time of the event. They are returned three (3) weeks after your event has taken place, providing no damage or other charges are assessed.
3. All deposits are nonrefundable.
4. Payment arrangements will be worked out with our Event Coordinator and are based on the type of event. All payments may be done by cash, check, money order, or credit card. **All credit card payments are subject to a 5% surcharge.**
5. The exact number of guests must be given two weeks prior to the event. This guaranteed number of guests, or the minimum number of guests as required by Salmon Creek, is the number you are obligated to pay for. Vendors are to be included in the final count (DJ's, Photographer, etc.).
6. Final payment for the event must be made two (2) weeks prior to the event date.
7. All Bands, and Disc Jockeys must have completed their performance by 11:00 PM, unless previous arrangements are made.
8. Price quotations are not normally subject to change. However, in the event a price increase is necessary, a maximum of 5% per calendar year of your total charges (before adding tax and gratuity), would be implemented. Prices will be confirmed 90 days to your event.

#### **RECEPTION PACKAGE TERMS**

1. A deposit of \$700 is required to hold the date for all reception packages. General Terms 2 and 3 apply here.
2. 50% of the estimated cost is due eight (8) weeks prior to your reception. The remaining balance is due two (2) weeks prior to the reception date, with any additional balances incurred paid in full on the actual reception day.

#### **WEDDING CEREMONY TERMS**

1. All expenses for outdoor ceremonies are dependent upon the setting you desire. Details will be worked out with our Event Coordinator. However, basic cost for use of the Gazebo for this purpose would be \$700.00 including chairs.
2. Indoor ceremonies start at \$300.00, but additional settings are available. Details will be worked out with our Event Coordinator.

All prices subject to 8% tax

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